



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

DOFAW - SPO - 13 - 0085
12 OCT -8 AIO 42

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR-Division of Forestry and Wildlife
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

Services provided for travelers to Midway Atoll National Wildlife Refuge (NWR), en route to Kure Atoll State Wildlife Sanctuary. Chugach Industries, Inc., is contracted by the US Fish and Wildlife, to provide transportation, lodging and food services at Midway NWR.

2. Vendor/Contractor/Service Provider Name:
Chugach Industries, Inc.

3. Amount of Request:
\$80,000.00

4. Term of contract (shall not exceed 12 months), if applicable:
From: Oct-12 To: Oct-13

5. Prior SPO-001, Sole Source (SS) No.:
None

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

Midway Atoll is an unorganized, unincorporated territory of the United States and is controlled by the Department of the Interior, US Fish and Wildlife Service (USFWS) as a National Wildlife Refuge. The US Fish and Wildlife Service has a contract with Chugach Industries, to provide exclusive air travel, lodging and food services on Midway Atoll. Any persons going to Midway Atoll NWR must accept services provided by Chugach.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

Travel and staying on Midway is essential to DOFAW operations on the Kure Atoll State Wildlife Sanctuary. The Sanctuary is managed to protect ecological, cultural and natural resources and requires the deployment of remote field camps throughout the year. Kure has no structures to support logistics involved in field camp deployment, so DOFAW depends of support for the USFWS and the infrastructure at Midway. The USFWS also provides ship transport from Midway to Kure, which requires personnel to stay on the atoll for various times between ship stops.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the

needs, services or construction
In conversations with the USFWS, they informed us that they have no other vendors on contract. The Northwestern Hawaiian Islands are also part of the Papahānaumokuākea Marine National Monument. Entry into the monument requires permits from the co-managing agencies (Dept. of the Interior, Dept. of Commerce, and the State of Hawaii). Chugach is the only air carrier permitted to land on Midway on a regular basis.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

None. No other vendors were identified by the USFWS, who control all activities on Midway.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
<i>Jason Misaki</i>	<i>Forestry and Wildlife</i>	<i>973-9786</i>	<i>Jason.C.Misaki@hawaii.gov</i>

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.

WAS

William A. ...

Department Head Signature

10/4/12

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10/8/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved. Department shall comply with travel procedures pursuant to Procurement Circular No. 2007-03, Amendments 1-3, *Intra and Out-of-State Travel Procedures*.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☐ Approved

☒ Disapproved

☐ No Action Required

 10/31/2012
Chief Procurement Officer Signature Date